

Appendix 2 - Counter Fraud & Investigation Directorate Counter Fraud Work Plan

Risk area	Tasks	Planned for	Current status
Council-wide	Fraud risk matrix assessment to be delivered to all service areas	July – Sep 2018	Meetings to be booked for DMT with relevant Directors and Assistant Directors
Council-wide	UK Bribery Act (UKBA) Compliance Review. A questionnaire will be distributed to all Managers to ensure UKBA compliance.	In Progress	This item is delayed due to the ICT system implementation difficulties.
Council-wide	Counter Money Laundering (CML) Compliance Review. A questionnaire will be distributed to all staff to ensure CML compliance.	In Progress	This item is delayed due to the ICT system implementation difficulties.
Proactive Fraud Drives	Conduct proactive activity to disrupt and detect fraud affecting the council.	In Progress	<p>Proactive work continues to be undertaken across the high-risk areas. So far this year activity has been conducted in:</p> <ul style="list-style-type: none"> • NRPF • Social Care Finance • Parking Enforcement of Blue Badge misuse • Payment Card Fraud/ Money Laundering
Investigation Review	Review of insider threat investigations with Human Resources to reviews action and learning points	Ongoing monthly	Monthly meetings are taking place with the CFID Senior Manager and HR SPOC where all investigations are reviewed
Fraud Awareness Training	Training to be delivered to high risk areas – housing officers, housing allocations, temporary accommodation and right to buy	Ongoing to December 2018	Meeting has taken place between CFID Senior Manager and housing management team and bespoke training is being developed for each team.